Oral Assignments Grading Sheet

LIB/COM/PAF3040 Information and Society
Baruch College
Prof. Louise Klusek

Content (40 points): __________

Did you introduce your subject and identify key points. Did you elicit interest in the subject? Did you present information in a logical organized sequence? Were your transitions effective? Did you offer a strong conclusion?

Evidence and Analysis (20 points): __________

Were you knowledgeable about your subject? Did you offer supporting evidence for your analysis? Was there sufficient evidence? Was the evidence pertinent? Were your sources appropriate? Were your visuals appropriate? Were your sources properly acknowledged and cited correctly?

Delivery (30 points): __________

Did you use a clear voice throughout? Was your pronunciation correct? Were you in control of pacing and flow? Did you employ pauses for reflection? Did you avoid reading from your notes? Did you speak to your audience? Did you engage your audience by maintaining eye contact? Did you listen and address questions from the audience?

Body Language (10 points): __________

Did you exhibit poise? Did you have a relaxed stance and self-confident attitude? Did you use expressive gestures not distracting ones? Did you show enthusiasm for your subject?

Total Points: __________